

**Shilparamam Arts, Crafts & Cultural Society,  
Madhapur, Hyderabad**

**Operation & Management of Parking Facility  
at Mini-Shilparamam, Uppal, Hyderabad**

**Tender Schedule :**

Sale of Application Form	:	<b>10.05.2019 to 17-05-2019 (upto 1.00 PM)</b>
Last Date for Submission of Tender	:	<b>Upto 3:00 pm, on 17.05-2019</b>
Date of opening of the Tender	:	<b>17-05-2019 at 4:00pm</b>

**Terms & Conditions for Submission of Tenders:**

- I. Sealed tenders for Operation & Management of "Parking facility at Mini-Shilparamam **"Uppal"** for a period of one year are invited from the intending Tenderers.
- II. The applicant shall have minimum one year experience in providing Parking facility for any Government Office / Public sector / Private sector under takings with Annual lease amount of not less than **Rs.10.00 Lakhs**.
- III. Tender Document can be obtained from the O/o. the Special Officer, Shilparamam, Madhapur, Hyderabad, on production of **DD** for **Rs.500/-** drawn in favour of "Special Officer, Shilparamam".
- IV. The Tender Documents are not transferable.
- V. The cost of Tender documents will not be refunded under any circumstances.
- VI. The Bid shall be accompanied by EMD in mode of a Demand Draft drawn in favour of **"Special Officer, Shilparamam"** for **Rs. 10,000/-** (Rupees Ten Thousand Only).
- VII. The EMD amount will be refunded after ten days from the date of opening of the Tender to the unsuccessful Bidders.
- VIII. The contractor should not engage child labour and is liable for action in the event of violation of Govt. rules and provisions in this regard.
- IX. The tenders of persons who are defaulters of Shilparamam or having any dispute with Government Departments / Shilparamam are liable to be summarily rejected and if it comes to the notice of Shilparamam at latter date that a particular agency is having the above disqualification, the work order / agreement issued will be cancelled immediately without any notice duly forfeiting the EMD / Caution deposit.

- X. The successful tenderer has to pay the **Security Deposit** of **Rs.1,00,000/-** (Rupees One Lakh Only) at the time of entering into Agreement. The Security Deposit to be paid in shape of DD drawn in favour of "**Special Officer, Shilparamam**".
- XI. Opening and finalization of the tenders shall be subject to such other further conditions as may be specified at the time to opening of tenders.
- XII. The Special Officer, Shilparamam reserves the right to postpone or cancel the opening of tenders, the right to change the venue of opening of tenders and also right to reject any tender / tenders without assigning any reasons.
- XIII. The Parking fee should be charged at the rates of **Rs.5/-** (Rupees Five Only) for Two Wheelers and **Rs.10/-** (Rupees Ten Only) for Four Wheelers by the contractor (other part).
- XIV. Cost of Printing of Parking Tickets is to be borne by the successful tenderer.
- XV. Sign boards at all required places shall be erected by the successful tenderer.
- XVI. The successful tenderer shall be solely responsible for proper maintenance of the Parking area, arranging for systematic parking of two and four wheelers, proper entry and exit of vehicles and safety of all vehicles parked.
- XVII. The successful tenderer shall pay the monthly licence fees plus GST applicable from time to time, on or before 5<sup>th</sup> of every month. If he fails to pay the monthly Licence Fee on or before the designated date, his Caution Deposit will be forfeited and the lease agreement will be terminated without assigning any reason.
- XVIII. The successful Tenderer shall be solely responsible for safety and security of all vehicles parked in the Parking area at Uppal, Mini-Shilparamam, Hyderabad.
- XIX. The successful Tenderer should allow only the Vehicles of persons coming to Shilparamam. Vehicles of outsiders i.e., Non-visitors of Shilparamam shall not be allowed to be parked in the Parking Facility of Uppal, Mini-Shilparamam.
- XX. The successful tenderer shall have to make all the required arrangements for the safe and secure parking of the vehicles of the visitors in the Uppal, Mini-Shilparamam Parking area. He shall;
- Engage sufficient staff to issue Parking Tickets to regulate movement of vehicles and their systematic parking and the exit of vehicles in a regulated manner.
  - Engage sufficient Security Staff for the safety and security of the vehicles of visitors and other properties of Shilparamam in the Parking area.
  - Ensure cleanliness of the entire Parking area, its entry and exit.
  - Arrange sufficient lighting of the Parking area and pay the Electricity charges regularly and promptly as per the Sub-Meter Reading.
  - Maintain the Parking area from 10.00 am to 11.00 pm on all days.

Signature of the Applicant